AGENDA

1. Election of chairman of the meeting and secretary/minute maker

Chair of meeting: Hege Charlotte Faber. Minute maker: Sara Nässén. Assessor of minutes: Gunnhildur Björnsdóttir

2. Approval of the agenda

The agenda was approved

3. Constitution of the new board

The present chairman, Svein Engelstad, is not present at the meeting. Since no other member is volunteering as chair and we haven´t heard anything from Svein regarding the issue, we assume that he wants to continue as chairman. Hege will contact Svein for confirmation. The new board is: Svein Engelstad – NO (chairman, ord.), Hege Charlotte Faber - NO (suppl.) Gunnhildur Björnsdóttir - IS (ord.) Ingibjörg Rögnvaldsdóttir (suppl.) Gitte Lunde Jørgensen - DK (ord.) Mikael Bøgh Rasmussen - DK (suppl.) Piia Pitkänen - FI (ord.) Suvi Juvonen - FI (suppl.) Lenita Brodin Berggren – SE (ord.) Sara Nässén - SE (suppl.)

4. “Power of attorney” for Arlis/Norden

The chair and the treasurer have “power of attorney” for Arlis/Norden

5. Special interest groups

As discussed on the board meeting on the 26th of August, the board agrees that the hosting country should be responsible for making space for the special interest group`s meetings in the conference agenda. The hosting country is not responsible for the content or the shape of these meetings, only for offering time and space and suggesting a responsible person to chair them. The board also discussed whether the web group is a “special interest group” - they actually focus on the Arlis web page and not web issues in general. It is important that they meet but maybe this could be organized apart from the normal special interest groups schedules.

6. Arlis information/communication

Gitte will update/make a new version of the “conference cookbook” where, among other things, the point regarding the special interest groups should be made clear. The cookbook should be updated before the end of the year 2015.

We also aim at giving new life to the Arlis yearbook, containing text and photos from the conference. The earlier yearbooks 1987-2005, have been digitalized by Per Nordgren and are
now available on the webpage. The aim is that the editor is a person from the hosting country, but not necessarily one of the organizers. Lenita will do the editing for this year’s yearbook.

7. Evaluation of the annual meeting and conference in Umeå

The evaluation shows that people are generally pleased with this year’s conference. Some comments on improvements are that the speakers need to use microphones and that the annual meeting should be shorter. The board suggests that an evaluation of the conference should be mandatory and that this should be made clear in the “conference cookbook”.

8. Date and theme for the next board meeting

Next board meeting will take place in Copenhagen on the 5th of February 2016. The board agrees on that it would be desirable if someone from the web group could attend the board meetings when possible.

9. Date and place for next annual meeting and conference in Norway

The next Arlis/Norden annual meeting and conference is planned to be held in the middle of June 2016, in Oslo. The board suggests Thursday to Saturday, 9-11th of June, instead of Friday to Sunday, 10-12th of June, as suggested in the first draft for the conference.

10. Additional

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