Minutes from ARLIS/Norden Annual Meeting in Helsinki 2017

Time: Thursday 15th of June 13:00-14:30.

Place: Theatre Academy Library/ University of the Arts Helsinki Library

1. Election of Chairman of the meeting, Secretary of the meeting and two Vote Counters

Chairman: Christoffer Lindström
Secretary/minute maker: Sara Nässén
Vote counters: Gunnhildur Björnsdóttir and Ingibjörg Rögnvaldsdóttir.

2. Approval of the Summons

The summons were approved

3. Approval of the Agenda

The agenda was approved

4. The board’s Annual Report 2016

Christofer presented the report including elections from Oslo in 2016 and board meetings during the year. The Annual Report 2016, available on the ARLIS/Norden website, was approved.

5. Plan of Action for 2017-2018

The Plan of action for 2017-2018, available on the website, was approved.

6. Accounts of ARLIS/Norden for the Fiscal Year 2016

Ellen Harstad presented the accounts from 2016., available on the website,
The Accounts were approved.


Christofer presented the finances from Oslo 2016. Finances were approved.

Christoffer presented the finances from the Annual meeting in Umeå, 2015, which were not available during the Annual meeting in Oslo in 2016. The Annual meeting and conference had a surplus of 4495 SEK which has been transferred to the Arlis account. Finances were approved.


The auditor´s report for 2016, from 18th of May in Copenhagen, was presented. A discussion regarding travel grants was brought up. There has been a problem with members giving out private account numbers for travel grants, which is not the recommended procedure. Ellen Harstad commented that members need to give out correct information and that the board needs to address this issue in its communication with applicants. The board promises to make it clear regarding future travel grants that the institutional account number should be given out. The Auditor´s report, with comments, was approved.

10. Freedom from Liability for the Board

Freedom from Liability for the Board was given by the members.

11. Membership fees

The board suggested that the membership fees, NOK 850 for institutions and NOK 350 for private members, are kept. The suggestion was approved.

12. Conference and annual meeting 2018

Denmark, who is supposed to organize the Annual meeting and conference in 2018, has informed that they are not able to do so. The board suggested that ARLIS/Norden holds the Annual meeting in Rome, combined with study visits to the Nordic institutes in the city. The board (with help from other members) would be mainly responsible for organizing the event. Some money could to be transferred within the budget from conference expenses to travel grants, in order to facilitate for members to attend the event. The suggestion, to be further investigated by the board, was approved by the members.
The idea to attend the ARLIS/UK & Ireland Annual meeting was also brought up, but since that is held on an inconvenient date, the 20th of July, the members found it difficult to realize.

13. Proposals from the members

No proposals from the members

14. Budget for ARLIS/Norden 2018

As decided during the annual meeting in Oslo 2016, the board has looked into where to increase the expenditures. The board have suggested that Arlis/Norden should continue with giving out 15 travel grants (a 2000 NOK) during 2018 and also suggests to change the annual meeting grant for the institution planning and holding the annual conference and meeting to 30 000 NOK, this as a way to lower the conference fee and make it possible for more members to attend the meeting. This increase in expenditures would results in a deficit of 43400 NOK. As mentioned under point 12 - the board suggests to transfer some money within the budget from the Annual meeting/conference expenses to travel grants if decided to organize the Annual meeting and study visits in Rome in 2018. The budget with comments was approved.

15. Report from the work in IFLA’s Art Libraries Section

Nothing to report.

16. Elections

Timo Matoniemi presented the elections committee's proposals for the board 2016-2018:

Norway: Anette Waller (ord.), Matteo Antoniazzi (suppl.)
Sweden: Christoffer Lindström (ord., chairman), Sara Nässén (suppl.)

And for 2017-2019

Iceland: Ragnhildur Blöndal (ord.), Ingibjörg Rögnvaldsdóttir (suppl.)
Finland: Jenni Mikkonen (ord.), Suvi Juvonen (suppl.)

Denmark is missing candidates and will not be represented in the board until next Annual meeting.

The election committee's proposals were approved by the members.
17. Additional

Ellen Harstad remains one year as a treasurer but needs to be replaced after that. The treasurer receives conference fee and travel as reimbursement. Svein Engelstad explains that it is complicated to change the organization from being registered in Norway, why it would be easiest to have a Norwegian treasurer. Matti mentions a business account system based in Germany but not dependent on country, called Holvi (www.holvi.com). The board takes the responsibility to look into this issue, investigating the interest among the Norwegian members in the first place and looking into alternative bank account systems such as Holvi as a long term solution.