ARLIS Norden board meeting December 14, 2017, Chalmers tekniska högskola, Göteborg

Present: Sara Nässén (SE), Christoffer Lindström (SE), Anette Waller (NO), Jenni Mikkonen (FI), Ragnhildur Blöndal (IS)

1. Election of chair, minutemaker and assessors for the meeting.
   Chair: Christoffer Lindström
   Minutemaker: Anette Waller
   Assessors: No assessors. Anette sends the minutes to the board members for approval.

2. The annual meeting in Rome.
   We decide to continue planning for meeting in Rome. All the institutes we have contacted have answered positively.

   Jenni gave information on the finances. The Annual meeting and conference had a surplus of 1710,09 EUR which has been transferred to the Arlis account.
   The biggest cost was food and drinks.
   We had income from 53 registration fees. A grant on about 2000 kr had to be returned because the surplus was too big.

4. We have made a preliminary schedule for the meeting in Rome.

   **Thursday 14th of June**
   - Visit to Roma 3 University. Biblioteca di area delle arti? 10 AM
   - Board meeting 12 PM Swedish institute
   - Annual meeting 14 PM Swedish institute
   - 15.30 PM Visit to the Swedish institute, Danish institute (contact them!)

   **Friday 15th of June**
   - Visit to Finnish institute 10 AM
   - Lunch at Norwegian institute 12 PM
   - Visit to Norwegian institute 14 PM
   - Visit at Circolo Scandinavo 16 PM
   - Reception at Visit at Circolo Scandinavo 17 PM
Saturday 16th of June

Optional visits to museums:
http://www.maxxi.art/

To do list:
- Contact Danish Institute – We contact and confirm the dates with the other institutes first, before we contact the Danish.
- Contact Norwegian Institute about lunch (how to pay, preorders, allergies etc) - Anette
- Send invitation to Arlis members (+lunch info) – We will wait until mid January
- Contact Circolo Scandinavio about refreshments - Christoffer
- Contact all institutes regarding schedule - Christoffer will contact the Swedish Institute, Jenni the Finnish.
- Contact Biblioteca di area delle Arti – Christoffer contacts Lenita.
- Transport – we will organize this later

5. The next board meeting will be on January 25 or 26, via Skype.

6. We need a new treasurer. Anette and Matteo will look into it.