Minutes for ARLIS/Norden Board Meeting, Copenhagen 2020

Time: Friday 28 February 09:00 – 12:00
Place: KDKH, Det Kongelige Danske Kunstakademis Skoler for Arkitektur, Design og Konservering
Present: Karin Süld (SE), Suvi Juvonen (FI), Ragnhildur Blöndal (IS) and Linda Sundberg (SE)

1. Election of chairman, minute maker and assessor
   Chairman: Suvi Juvonen
   Minute maker: Linda Sundberg
   Assessor: Karin Süld

2. Approval of the agenda
   The agenda was approved.

3. Approval of the minutes from the last board meeting (13.06.2019)
   The board will discuss it at the board meeting 10 June.

4. Annual Report 2019
   Suvi presented the Annual Report that had been sent out to the board. A few changes were made and the number of meetings was added.
   - Ragnhildur will check how many participants there were at the conferences in Iceland and get back to Suvi with the correct number.
   - Sweden 2019-2020, new election this year.
   - Total numbers of meeting was five: two in Sweden, two in Iceland (they have started with club book meetings) and one in Finland.

5. Survey of ARLIS/Norden accounts for 2019
The board will approve the survey by email during spring when the document is ready. The treasure needs to do it (probably Ellen Harstad since she was responsible for the accounts 2019).

6. **The lists of current members in each country and paid membership fees**

Last year there were a lot of members that did not pay their fees.

How does it looks like this year? Suvi will contact Katarina Soudunsaari (treasurer) for a list of all who have paid for 2020. By the end of March the board should have this information. Then the board will contact “presumptive members” and try to encourage them to join.

The following shall be contacted 1) those who are not in the invoice list and might be interested being a part of ARLIS/Norden 2) those who got an invoice but did not pay. Linda will prepare two emails for the board to use.

The membership list on the website is not the same as the membership list “invoices” from last year. We need to compare it and the changes that needs to be done should be sent to each country’s webmaster after the invoices has been payed and we know who are members or not.

A suggestion from the board regard the conference fee is that if you have not payed the membership fee you have to pay a higher conference fee, for example 150 € more. Instead they can join the association by paying the membership fee for 100 €.

7. **Budget 2020**

Budget for 2020 is normally not on the agenda for this meeting, but because of the economic situation it needs to be discussed.

Suvi went through the budget for 2020, still we don’t know the correct numbers but it does not look good. Since Katarina not was present we could not discuss all of it. The budget is very tight so we need to review it several times during the spring. When we know how many have payed their membership fee then we can decide how many travel grants that can be given out.

To give grants to IFLA was decided when ARLIS had a good economy.
Ragnhildur told the board that there is about 1500 € left from the conference in Iceland. The exchange rate to transfer the money from Iceland to the bank account in Finland is expensive so she suggested to hold on to the money until her trip has been payed and also the travel grants to the Iceland members been distributed, before the money is being transferred to Finland. If possible, the board thought it was a good idea.

8. **Budget 2021**

Suvi presented the budget draft for 2021. A few suggestions for changes was brought up that will be discussed at the annual meeting:

- *Bank charges* are increased from 200 € to 400 € due to increased fees when changing bank.
- *Activities in each country*, from 500 € to 0 €.
- *Projects*, from 300 € to 0 €.

The budget will be presented at the annual meeting in Stockholm.

9. **Plan of action 2020-2021**

The *Plan of action* was discussed:

1. Stimulate members to activities with budget-support from the ARLIS Society
2. Keeping the WEB-page and Facebook up-to date and modernize the website
3. Defend and support the continuous work with the specialist working groups within the conference program
4. Arranging annual meeting and conference in Sweden 2020
5. Preparations for annual meeting and conference in Norway 2021
6. Stimulate international cooperation
7. Travel grants for participating in annual meetings or conferences arranged by ARLIS/Norden.

(2) Update and modernize the webpage. Karin and Linda will go thru the webpage and make suggestions for changes.

(3) We need to specify the work with the specialist working groups during the annual meeting. How should we change the specialist groups to specialist working groups? Suvi and Anette will bring it up for discussion during their own meetings, in their countries.
Karin and Linda will write a proposal that they send to the board for improvements before it will be brought up at the annual meeting.

After the changes the Plan of Action was approved.

10. Presentation of the program for ARLIS/Norden Annual Meeting and Conference in Stockholm 2020
   11-13 June, the program is posted on the website. It looks great.

11. Responsibilities at The ARLIS/Norden annual meeting in Stockholm
   Will be discussed 10 June.

12. Place, date and time for the two board meetings in Stockholm
   The first board meeting on Wednesday evening 10 June.
   The second board meeting during the lunch Friday 12 June.

13. Power of attorney (right to be the Firmatecknare) to Linda Sundberg
   The board gives the power of attorney to Linda Sundberg (Gothenburg University) and Liisa Aalto (Beckmans Collage of Design) in Sweden.

14. Conference and Annual Meeting 2021
   There are no plans jet. Anette Waller and Matteo Antoniazzi are going to set up a meeting soon and will present something at the conference in Stockholm. The conference will probably be held in Oslo at the Oslo National Academy of the Arts and the new National Museum, if it opens in time for the conference.

15. Reports from each country
   Nothing

16. Other
   The corporate identity number for ARLIS/Norden
   802446-3542

The members of the board:
Norway (2019-2020)
● Anette Waller, Oslo National Academy of the Arts – ordinarie/board member
● Matteo Antoniazzi, National Museum of Art, Architecture and Design – suppleant/substitute

Sweden (2019-2020)
● Linda Sundberg, Gothenburg University Library – ordinarie/board member
● Karin Sůlů, University Library of Borås – suppleant/substitute

Iceland (2019-2021)
● Ragnhildur Blöndal, Técnical College – ordinarie/board member (re-elected)
● Guðný Ragnarsdóttir, Árni Magnússon Institution for Islandske Studier – suppleant/substitute

Finland (2019-2021)
● Suvi Juvonen, The Library of the Museum of Finnish Architecture – ordinarie/board member (re-elected), chairman
● Katariina Soudunsaari, Lapland University Library – suppleant/substitute (re-elected), treasure