ARLIS/Norden board meeting Kiasma, Helsinki

14th of June 2017 (17:00 – 18:30)

Present:
Christoffer Lindström, SE (chairman)
Piia Pitkänen, FI
Suvi Juvonen, FI (minutes)
Anette Waller, NO
Gunnhildur Björsdóttir, IS
Ingibjörg Rögnvaldsdóttir, IS
Sara Nässen, SE

Agenda:

1. Election of chairman of the meeting and secretary / minute maker
   Chairman: Christoffer Lindström
   Minutes: Suvi Juvonen

2. Approval of the agenda
   The agenda was approved

3. Approval of the minutes from the last board-meetings (3th February, 2017, Copenhagen)
   The minutes were approved.

4. Information about the arrangement in Helsinki.
   Piia Pitkänen told that the arrangements have gone well and there are no changes to report.

5. Practicalities at the ARLIS/Norden annual meeting in Helsinki, 15th June 2017:
   Formal tasks:
   i. Election of responsibilities for the annual meeting:
      The board will propose that the chair of the annual meeting is
Christoffer, the minute maker Sara and the vote counters Gunnhildur and Anette.

Board responsibilities:

i. **Formal welcome & practical information**
   Christoffer will say the formal welcome and give practical information of the meeting.

ii. **Annual report**

iii. **Plan of action**

iv. **Accounts for 2016**

v. **Budget 2018**

vi. **Elections**

vii. **Reports from international cooperation**
   We skip this one, because there are no one presenting a report.

viii. **Conference and annual meeting in 2018 (A suggestion from the board)**
   Christoffer has sent email to the Danish board members but has not had an answer. ARLIS/Norden should have annual meeting at least. Rome has been suggested but it can be difficult to organise and expensive. Discussed about having a meeting/conference in Malmö and Copenhagen. If any country cannot organise the meeting the board is responsible for arranging one.
   The board will suggest
   - the Rome meeting and visits to the Nordic institutes
   - meeting in Copenhagen
   - is any other willing to organise the meeting

6. **Additional**
   Membership fee invoices should be sent in February and the payments should be checked in May. To get the right to vote at the annual meeting the fee must be paid.
   This year the board gives every member a right to vote.

   We need a new treasurer next year as Ellen will not continue. Christoffer will mention this at the annual meeting.
There are three travel grants left. The board will send an email that the grants are open for other conferences as well.