Minutes from the ARLIS/Norden board meeting at Arts Council of Finland in Helsinki, 8th of August 2012 (time: 17.00-19.00)

Present at the meeting:

Ulf Nordqvist, The Royal Swedish Academy of Fine Arts, Stockholm. (Chair, Ordinaire for Sweden)
Minna Meronen, Finnish Academy of Fine Arts, Helsinki. (Ordinaire for Finland)
Svanfríður Franklínsdóttir, National Gallery of Iceland, Reykjavik. (Substitute member for Iceland)
Piia Pitkänen, Finnish National Gallery, KIASMA, Helsinki (Substitute member for Finland)
Satu Lindberg, Arts Council of Finland, Helsinki. (Treasurer).

Agenda

1. Election of:
   a) Chair – Ulf Nordqvist
   b) Secretary – Solveig Tønseth
   c) Co-secretary – Minna Meronen

2. Approval of the agenda.
   Approved

3. Approval of the minutes from the last board meeting in Oslo 27th of January 2012.
   Approved

4. Information concerning the annual meeting/conference
   Satu informed about the preparations for the annual meeting/conference. The conference is an IFLA satellite meeting and there will be approximately 100 participants. The economy is better than expected, and there will be a surplus to be transferred for the next annual meeting/conference.

5. Responsibilities at the annual meeting:
   a) Formal tasks.
      i – Chair: Steen Søndergaard Thomsen (The Danish National Art Library)
      ii – Secretary: Volunteer (Svein Engelstad, from University of Oslo Library, is prepared to do the minutes if there are no volunteers)
      iii – Co-secretary: Volunteer
      iv – Two members to sign the minutes and count votes: Volunteers
b) Board responsibilities.
   i – Formal welcome: Ulf Nordqvist
   ii - Annual report: Ulf Nordqvist
   iii – Annual financial report: Satu Lindberg
   iv – Annual revision: Ulf Nordqvist
   v – Annual fee: Solveig Tønseth
   vi – Budget 2013: Ulf Nordqvist
   vii – Budget Stockholm annual meeting 2011: Ulf Nordqvist
   viii – Election committee: Maria Sylvén

6. Miscellaneous
   There were no other issues.