**Auditor’s Report 2015**

We have examined ARLIS/Norden’s annual accounts for the period 1.1.2015 – 31.12.2015.

All entries of in- and outgoing payments in the cashbook, together with accompanying bank documentation from Storebrand Bank have been gone through systematically.

The statement of account from Storebrand of 31.12.2015 has also undergone inspection. This statement documents ARLIS/Norden’s liquid assets.

Already in 2014, we recommended that a procedure be established to issue reminders concerning non-payment of membership fees. In 2015, 29 members (27 in 2014) have not paid their membership fees, so we would like to repeat our recommendation for establishing a procedure.

We recommended also in 2014 that participants in local ARLIS events e.g. national meetings in each country must be mentioned with full name and institution to document the expense. This important information has been added on most documents in 2015.

We have noticed that a few participants in ARLIS/Norden Annual Meeting in Umeå, who got travel grants in 2015, and at present time were employed in an institution had their travel grants send to their personal bank account without any documents for the travel expenses. We strongly recommend that ARLIS/Norden only transfer travels grants to members personal bank account if valid information can document the specific expense.

In our opinion the accounts were drawn up honestly and conscientiously in accordance with the principles of good accounting and the accounts submitted faithfully reflect the actual situation.

Based on our audit we recommend that the annual meeting grant the board freedom from responsibility as per §4 – of ARLIS/ Norden’s directive protocol point 7.

Copenhagen, 12th May 2016

Connie Hansen

Steen Søndergaard Thomsen

Appointed auditors at the ARLIS/Norden Annual Meeting 2015 are Tabea von Brück and Steen Søndergaard Thomsen. Tabea von Brück is on maternity leave. Connie Hansen (Danmarks Kunstbibliotek) handles the task for Tabea von Brück i 2016.