Minutes

1. Election of Chairman of the meeting, Secretary of the meeting and two members to count the votes
   Chairman: Gitte Lunde Jørgensen
   Minute maker: Anna Swärd Bergström
   To count the votes: Berit Renström and Helene Stenman

2. Approval of the summons
   The summons were approved.

3. Approval of the agenda
   The agenda was approved.

4. The Board’s Annual Report 2014-2015 (published on the website)
   Gitte Lunde Jørgensen read the annual report from 2014-2015.
   The Annual report was approved.

5. Plan of Action for 2015-2016 (published on the website)
   Gitte Lunde Jørgensen read the plan of action for 2015-2016 (published on the website)
   Some comments and suggestions were made:
   To stimulate the special-interest groups it was suggested that the hosting country of the Annual Meeting should announce these meetings, make sure every meeting has a chairman and set up frames.
   To arrange the Annual Meeting just before the term starts is not good timing. It was suggested that the annual meetings should be arranged in June instead.
   Gitte Lunde Jørgensen reported that the Danish section is being revitalized. New categories of members, e.g. students and retired people are being addressed and membership campaigns are being planned. Denmark is also going to work together with ARLIS members in southern Sweden.
   The plan of action was accepted.

6. Accounts of ARLIS/Norden for the Fiscal Year 2014
   The bookkeeper Ellen Harstad is on maternal leave and instead Gitte Lunde Jørgensen presented the accounts for 2014 (published on the website).
   The annual meeting has chosen to use NOK instead of SEK. The transfer in currency is visible in these accounts, but may be confusing.
   The accounts shows the expenses and income. Therefore the fortune (75,547,52 NOK) is not showing. The surplus from the 2014 conference in Iceland of 31,188 NOK was not transferred to the central account until 2015 and won’t show until the accounts for 2015.

   - Mainly due to merges the number of institutional members is decreasing and is now 75.
   - The bookkeeper no longer gets a salary, but is invited to attend the annual conference.
• In 2014 the office expenses raised due to copy fees relating to the registration of the boards passports in order to connect them to the bank account. This was a one time fee.
• The bank charges are dropped.
• Travel costs for the board are lower than before – mostly because some institutions have paid the costs. At the same time the board meetings are more expensive due to eating costs and the number og participants.

A member asked if the board will encourage librarians in membership institutions to become personal members. The answer was that this question has been discussed in the board, but as long as we have no financial problems there is no reason for recommending it.

The Accounts of ARLIS/Norden for the Fiscal Year 2014 were accepted.

7. Report on the Finances from the Annual Meeting in Reykjavik 2014
Gunnhildur Björnsdóttir presented the final report of the annual meeting of the year 2014. The meeting had 45 participants. The total income was 149,436 NOK and the expenditure 118,248 NOK. This gave a surplus of 31,188 NOK which is now transferred to the general account.

8. Auditor´s Report for 2014
Gitte Lunde Jørgensen read the Auditor´s report signed by Tabea von Brück and Steen Søndergaard Thomsen.
The report was accepted.

9. Freedom from Liability for the Board
Freedom from liability for the board was accepted.

10. Membership fees
Gitte Lunde Jørgensen presented the board’s proposal to keep membership fees of 850 NOK for institutional members and 350 NOK for individual members unchanged.
The proposal was accepted.

11. Proposals from the members
No proposals had been sent.

Gitte Lunde Jørgensen presented the budget for ARLIS/Norden 2016. Unfortunately there are some errors in the budget which the board have discovered only just before this meeting. Therefore the budget was presented with emphasized corrections made by hand and in red. The Annual Meeting accepted the budget providing that the corrections are incorporated. The board will make a new document with the correct figures and post it on the web.

13. Report from the work in IFLA’s Art Libraries Section
ARLIS no longer grants financial support to the IFLA participation of a member. Still some of our members usually attends IFLA and is able to report to us. Lenita Berggren started with telling some facts about IFLA in general. Lenita is a member of the Standing Committee of Audiovisual and Multimedia Section. The theme of IFLA (Cape Town) this year was “Dynamic Libraries : Access, Development and Transformation” and the number of delegates about 3000 (1500 from Africa).
Since the ARLIS/Norden conference theme is “Creative Learning Environments” Lenita reported mostly from the Library Buildings Session. She mentioned especially the American paper “Transforming Mid20th-Century Libraries to Meet 21st-Century Needs”, The paper
from Singapore “Every Reader a Library, Every Library its Reader: Designing Responsive Libraries for Our Communities” and the paper from Thailand “Library Design for the Rest of the World”. The papers are available in English on the IFLA website.

Karin Sundén reported from Art Libraries Section. Due to retirement she is now leaving her post as secretary of the Standing Committee of the section. Liselotte Winka is the new secretary. During the IFLA conference Art Libraries Section had two meetings and arranged one open session and a one day art tour. The theme of the session was “Turning the Tables: Documenting Art in a Global Context”. Karin also announced that the Standing Committee needs more members from Asia, Latin America and various other parts of the world.

At IFLA 2016 in Columbus, Ohio, US the theme of the Art Libraries session will be “Art Library Resources at risk”. The section will also arrange a satellite symposium in Chicago 9-11 August under the theme “Art Library as a Place”.

14. Elections
Birgit Jordan from the election committee presented the following board members for the period 2015-2017 which of all were accepted by the meeting:

- Iceland
  Gunnhildur Björndóttir, School of Education, Reykjavik – board member
  Ingibjörg Rögnvaldsdóttir, Technical College, Reykjavik – substitute

- Finland
  Piia Pitkänen, Finnish National Gallery Library – board member

- Denmark
  Gitte Lunde Jørgensen, The Royal Danish Academy of Fine Arts, Schools of Architecture, Design and Conservation – board member
  Mikael Bøgh Rasmussen, HM The Queen’s Reference Library – substitute

The following representatives are board members for the period 2014-2016:

- Norway
  Svein Engelstad, University Library of Oslo – board member
  Hege Charlotte Faber, NTNU University Library, Trondheim – substitute

- Sweden
  Lenita Berggren, Umeå University Library – board member
  Sara Nässén, Chalmers Library – substitute

The Annual meeting also had to elect a Nominating chairperson, which prepares the elections of board members, their substitutes and auditors. The election period for the nominating chairperson is 3 years. The meeting elected Birgit Jordan for 2015-2018. The nominated chairperson will contact the persons nationally responsible for the national elections, in due time to hold the election before the nomination at the Annual meeting. Denmark sadly lost Lise Marie Kofod who died earlier this year, and Denmark will therefore have to elect a new person to conduct the election.
The auditors of the accounts are elected at each Annual meeting. The nominated auditors for 2015-2016 were accepted by the meeting:

- Steen Søndergaard Thomsen, The Danish National Art Library – primary auditor
- Tabea von Brück, The Royal Danish Academy of Fine Arts, Schools of Architecture, Design and Conservation – substitute auditor

15. Additional

a) ARLIS/Norden Conference and Annual Meeting 2016
   Hege Charlotte Faber announced next year’s conference which is going to be held in Oslo June 9-11th. The theme of the conference is “Digitization in Art Libraries and Art and Cultural Heritage Museums”

b) ARLIS/Norden website
   Per Nordgren, spokesperson for the national webeditors, informed about news on the website of ARLIS/Norden. The former journal ARLIS/Norden Info which was edited from 1987-2005 has been digitized and is now available on the website. Per Nordgren also informed about plans to make a yearbook on the web as documentation of the year. This has been done before and the last yearbook published is from 2005. This next yearbook will contain material of the Annual meeting 2015.

Chairman Gitte Lunde Jørgensen closed the meeting.