



**Minutes from ARLIS/Norden board meeting
Stockholm, Konstakademien
28th of January 2011, 09.00-17.00**

Present:

Ulf Nordqvist, chair/ordinaire for Sweden
Eila Rämö, ordinaire for Finland
Lísa Z. Valdimarsdóttir, ordinaire for Iceland
Solveig Tønseth, ordinaire for Norway
Satu Lindberg, bookkeeper (present at point 1-10)

Dagsorden / Agenda

1. Valg av ordstyrer, referent og medreferent
Election of chairman, minute maker and assessor for the meeting
Chairman: Ulf Nordqvist
Minute maker: Solveig Tønseth
Assessor: Eila Rämö
2. Godkjenning av dagsorden
Approval of the agenda
The board decided to change the order of some points of the agenda.
Otherwise the agenda was approved.
3. Godkjenning av protokoll fra forrige styremøte (9. juni 2010 på Norsk Folkemuseum samt 11. juni 2010 på Nasjonalmuseet – Arkitektur)
Approval of the minutes from the last board-meetings (9th of June 2010 at Norsk Folkemuseum and the 11th of June 2010 at The National Museum – Architecture)
Approved
4. Siden siste styremøte: rapporter fra hvert medlemsland
Since the last board meeting: reports from each member country:
 - a-b. Nasjonale/lokale arrangementer i respektive medlemsland,
Nyheter på bibliotekfronten i respektive medlemsland
*National/local arrangements in each member country,
News from each member country on the current situation for libraries
in their respective countries*
 - Iceland:
The Icelandic have decided to try to arrange regular meetings
the first Monday of every second month, and have had six

meetings in 2010. The meetings have been arranged at the Icelandic Academy of the Arts (IAA), at Arnastofnun, at The National Museum and at The Nordic House. Subjects of discussion: Sarpur (database at The National Museum), research and research services at IAA.

New ARLIS/Norden member is The Nordic House.

- Norway:
It has been a slow autumn for the Norwegians when it comes to meetings, mostly because both ordinaire and suppleant of the board were on parental leave until end of September. No meetings arranged (one meeting cancelled in December because of few participants).
The National Academy of the Arts' faculties were fused in new localities in the summer of 2010 and their new library opened in the autumn. The Norwegians will try to arrange a visit there soon.
- Sweden:
The Stockholm group has had three meetings during the autumn. The next meeting will take place 24th of February.
In Stockholm the arranging committee for the annual meeting 2012 has been busy discussing and preparing the annual meeting and the attached workshops. The committee is functioning very well. There is not as much work as other years since there won't be any conference this year.
The Göteborg group has had one meeting during the autumn.
- Finland:
The Finnish group has had 4 meetings last year. Subjects of discussion have been the organizational change in Finnish universities and the affect to libraries, and planning of the 2012 ARLIS/Norden conference / IFLA 2012. The group also arranged a visit to the National Audiovisual Archive and their autumn meeting was held at the KIASMA Research Library in Helsinki.

5. Gjennomgang av foreningen ARLIS/Nordens regnskap for 2010 (**VEDLEGG 1**)
Survey of ARLIS/Norden's accounts for 2010 (APPENDIX 1)

Satu presented the ARLIS/Norden accounts for 2010. The board approved. The total on 31th of December 2010 was SEK 59 901,13.

The surplus from the annual meeting and conference in Oslo 2010 was NOK 14 906,87. The surplus is transferred from the ARLIS/Norden annual meeting account to ARLIS/Norden account in Norway. Satu pointed out that it should be the conference committee's responsibility to present the previous year's conference finances for the annual meeting every year, not the bookkeeper's. The board agreed. This will start from the annual meeting in Stockholm in 2011 where the Norwegian committee will present their finances.

Lisa informed the board that some of the Icelandic individual members will leave the organization if they have to pay their membership fees to the Finnish ARLIS/Norden account, because of considerable bank fees. The board agreed to keep the Icelandic account not to lose these members.

6. Budsjett for foreningen ARLIS/Norden 2012 (**VEDLEGG 2**)

Budget for ARLIS/Norden in 2012 (APPENDIX 2)

Approved.

Travel grants is suggested to be SEK 10 000 (SEK 7000 in 2011) since it's more expensive to travel from Iceland to Helsinki than from Iceland to Stockholm.

The money for IFLA-participation is suggested to be SEK 10 000 (SEK 20 000 in 2011) since the IFLA-conference in 2012 will be in Finland.

The project money is suggested to be SEK 3000. *NB! Project money applications are to be sent to the board for evaluation.*

7. Bankansvar

Bank responsibilities

Satu Lindberg and Ulf Norqvist are allowed to sign solely for ARLIS/Norden's accounts. Lísá Z. Waldimarsdóttir is also allowed to sign for the Icelandic account.

8. Medlemsavgifter

Membership fees

The board agreed to suggest at the annual meeting 2011 an increase of the membership fees for 2012:

Institutions: From SEK 865 to SEK 925

Individuals: From SEK 325 to SEK 375

9. Hvordan stiller Danmark seg til ARLIS/Norden i fortsettelsen?

Danish view of future participation in ARLIS/Norden?

Denmark has no representative in the board this period. Gitte Lunde Jørgensen is contact person between the Danish members and the board. The chair of the board will talk to her and clarify the contact person's role. He will also make clear that she functions as the bookkeeper's contact person. The chair will also ask Denmark to present their thoughts about their future membership in ARLIS/Norden at the annual meeting in Stockholm this year.

The board suggests that Denmark can stay as "sleeping members" one more year. This will be an issue for voting at the annual meeting.

10. Eventuelt

Additional

There have been some discussions in the board this autumn/winter about responsibilities within the board. The board concluded that all decisions are to be made by the board as a whole.

11. Oversette vedtektene til engelsk?

Translate rules to English?

The board agreed to investigate the costs for an eventual translation of ARLIS/Norden's rules into English. We will discuss the matter at the next board meeting when we know more.

12. Handlingsplan for år 2012 (**VEDLEGG 3**)

Plan of action for 2012 (APPENDIX 3)

Approved.

13. Årsmøtet i Stockholm 27. mai 2011

Annual meeting in Stockholm 27th of May 2011:

a. Redegjørelse fra arrangementsgruppen i Stockholm.

Account from the Swedish organizing group.

There will be no ARLIS/Norden conference this year (Finland will arrange the conference in August 2012 in connection with the IFLA conference and Denmark has no one to arrange a conference). The annual meeting will be held in Stockholm. Preliminary date for the annual meeting is 27th of May 2011. As the conference committee has informed earlier, they have included workshops for our own professional benefit and development, and hopefully to make it easier to secure funding from our employers.

b. Årsmøtespråk

Language at annual meeting (Nordic/English)

The conference group will request people to speak English

c. Arkitektgruppens møteplan

Architect group meeting plan

There will be no architectural meeting initiated by the board (because of the situation already mentioned in point 13a)

d. Styrets arbeids- og ansvarsfordeling på årsmøtet

The commitments and responsibilities of the ARLIS/Norden board at the annual meeting

i. Budsjettpresentasjon

Budget report

Ulf Nordqvist and Satu Lindberg

ii. Virksomhetsberetning

Annual report

Ulf Nordqvist

iii. Handlingsplan

Plan of action

Ulf Nordqvist

- iv. Revisjon
Revision report
The revisors
 - v. Valg
Election
The chair of the election committee
 - vi. IFLA-presentasjon
IFLA report
Liselotte Winka. Her presentation will also include a report from her participation at the artlibraries.net conference in Portugal in October 2010
 - vii. Budsjett for konferansen i Oslo 2010
Budget report from the conference in Oslo in 2010
The Norwegian conference committee
 - viii. Orientering om konferansen i Helsinki i 2012
Presentation of the conference in Helsinki in 2012
Eila Rämö
- e. Utarbeidelse av skriftlig materiale til årsmøtet
Prepare written materials for the annual meeting
Ulf will prepare the written material. He will also try to include some information about the board's work in the plan of action, as requested at the last annual meeting.
 - f. Eventuelle beslutninger til avstemning på årsmøtet
Possible proposals for voting at the annual meeting
 - Election of Finnish and Icelandic members in the board
 - Increasing of the membership fees
 - Denmark's membership for next period
 - g. Sted, dato og tidspunkt for to styremøter i Stockholm i mai 2011
Place, date and time for the two board meetings in Stockholm in May 2011
Preliminary dates:
1st meeting: Thursday 26th of May p.m. 15.00-18.00
2nd meeting: Friday 27th of May between annual meeting and reception at the Bernadotte library (ca. p.m. 16.30)

14. WEB-sidens endring/utvikling

The development of the WEB page

The web group has had a rewarding collaboration by e-mails this autumn/winter. The members of the group are:

Ellen Harstad (Norway)
Gróa Finnsdóttir (Iceland)
Per Nordgren (Sweden)
Suvi Juvonen (Finland)

Kent Gottschalk Hansen has declined to stay as web master and does not want to continue in the web group. So for today Denmark has no member in the web group.

The web group has elected Per Nordgren to be the new web master.

Ulf asks Per (the web group) to send an open invitation to the Danish members (or through the Danish contact person) to join the group.

The web group has started developing a new web page and hopefully they can present it at the annual meeting in Stockholm.

15. ARLIS/Nordens årsmøte og konferanse i Finland i 2012. Rapport fra Eila Rämö
The ARLIS/Norden annual meeting and conference in Finland in 2012. Overview from Eila Rämö

The annual meeting and conference in 2012 will be arranged in Helsinki (9th – 11th of August), as a satellite meeting to the IFLA conference (application for arranging a satellite meeting must be sent to IFLA by March). The preliminary title of the conference is “Art now – how to deal with contemporary art resources in library context”.